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## Microsoft Excel 2013 Cheat Sheet

Excel is a spreadsheet program written and distributed by Microsoft as part of their Office productivity suite. The powerful program can help you track and organize your data, and discover important insights using pivot tables, charts, and quick formatting controls. Excel 2013 is now available for PC and Mac, can be used on tablets and smartphones, and is also available on the Web via Office Online. The application also comes with a variety of templates for budgets, loan calculations, sales reports, timesheets to make your work even easier, and more are available from Microsoft.

This Excel 2013 Cheat Sheet from [CustomGuide](#) covers program fundamentals, as well as essential keyboard shortcuts for navigation, editing and formatting that can make your work go even faster. Also be sure to check out the section on how to set up formulas and functions, design charts and manage your workbook space.

The attached zip file includes:

- Intro Page.pdf
- Terms and Conditions.pdf
- Excel 2013 Cheat Sheet.pdf